**Vespasian Warner Public Library District**

**Clinton, IL 61727**

**Board of Trustees Meeting**

**May 8, 2019**

The Vespasian Warner Public Library Trustees met on May 8, 2019. President Jonah Kolb called the meeting to order at 6:02 p.m. Roll call was taken with the following members present: Jonah Kolb, Becky Adams, Matt Love, Janelle Sams-Thomas and Ed Torbet. Rennie Cluver and Glenda Kaufman were absent. Also present: Executive Director Bobbi Perryman, Business Manager Samantha Rusk, Children’s Librarian Paula Lopatic and Janet Ward.

Minutes - On motion by Love, the April minutes were approved as written. Motion passed unanimously.

Director’s Report - As written. Perryman mentioned that the Clinton junior High School has given our library digital copies of their yearbooks from 1977-2008. She has added the digital copies to the archive.com on our website. Perryman also explained that we discovered that our library website is not ADA compliant. In order to be compliant, our content has to be able to go through a reader device that reads out loud to a person with low vision or blindness. We are working on fixing this problem and are looking into another web hosting site that will automatically turn items into the readable format.

Business Manager’s Report - As written. Rusk also mentioned that American Marketing Publishing out of Bloomington approached the library about google view videos or google tours. They take professional pictures of the interior of businesses. The cost is about $2,000 for about 30 professional images of the various rooms inside the library and would link up with google searches of the library. Rusk also stated that we received a grant for $700 of the total $2,500 needed for our memory lab equipment. This equipment would turn old slides and VHS tapes into a digital format for patrons.

Children’s Librarian Report - As written. Summer Reading Club is just about complete. We will be using barcodes to track reading records this year. This should make the tracking easier and more accurate. Lopatic will be going to the YMCA on Wednesday mornings and doing SRC programs for Camp Osage.

Approval of Bills - None.

Correspondence - None.

Standing Committee Reports:

1. Finance - Love reported that we are on track to break even on the budget excluding the working cash fund.
2. Property - Dave Ward contacted the roofing company to make sure they are coming back to address the leaks.
3. Personnel - The staff evaluations have been scheduled for next week.
4. Policy - The library staff is continuing to work on the disaster plan.

Business Items:

Swearing in of Board Members - Matt Love, Janelle Sams-Thomas and Ed Torbert were all sworn in by Secretary Adams. Glenda Kaufman will be sworn in later at a later date before June 2, 2019.

Board Reorganization - Tabled until the June meeting.

Strategic Plan Adoption - On motion by Adams, the strategic plan was adopted. Motion passed unanimously by roll call vote.

Budget Discussion - Some of the items discussed were funding future retirements, capital expenditures and the minimum wage increases.

Announcements - Perryman mentioned that on June 15, 2019, local resident Edith Brady-Lunny will be at the library to promote her new book The Unforgiven. The book is about the Amanda Hamm and Maurice LaGronne, Jr. case and the drowning deaths of Hamm’s 3 children. The subject is still very raw in our community. Perryman will be at the library that Saturday to make sure there are no problems from people in attendance.

Adjournment - On motion by Sams-Thomas, the meeting was adjourned at 7:18 p.m. Motion passed unanimously.

The next meeting will be on Wednesday, June 12, 2019 at 6:00 p.m.

Respectfully submitted,

Janet Ward